

**JEFF DAVIS PARISH TOURIST COMMISSION
MINUTES OF MEETING
DATE: February 5, 2019**

The meeting was opened, and the following attendance was noted:

Name	Representing	Present	Absent
Becky Hudson, Chairman	Welsh		X
Lorraine Bertrand, Vice-Chairman	Elton	X	
John Marceaux, Secretary/Treasurer	Lake Arthur		X
Bobby Palermo	Lake Arthur	X	
Ronnie Petree	Welsh	X	
Kathleen LeBlanc	Lake Arthur	X	
Ryan Kitchen	Jennings	X	
Marion "Butch" Fox, Executive Director	Director	X	
Dione Sabelhaus, Marketing Director	Marketing Director	X	

Guest Present: Aaron Copper with J Aaron Copper CPA

Call to Order: Ryan kitchen called the meeting to order at 8:02am, **Ronnie Petree** led the prayer and pledge.

Approval of Agenda ~ a motion was made by **Ronnie Petree** and seconded by **Lorraine Bertrand** to add Aaron Cooper to the agenda, **passed unanimously** to approve the February agenda.

2017 – 2018 Audit Report ~ **Aaron Cooper** reported on the 2017-2018 audit with findings that were listed in the book and corrections were made.

Approval of Minutes ~ a motion was made by **Bobby Palermo**, seconded by **Ronnie Petree** and **passed unanimously** to approve the minutes of **December 2018**.

Approval of Financials ~ a motion was made by **Ronnie Petree** to approve **November and December 2018** financial report seconded by **Bobby Palermo**, **passed unanimously**.

Public Comments: n/a

CEO/President report, Marion Fox

- Gator Chateau updates ~ On track with project. Habetz Construction should be completed in 2 weeks. The Architect, Sherrie Lewis and the foreman, Bob Patrick will check off the punch list before handing over the keys to the building. I will put in a request for a grant to the Zigler Foundations to help with the inside furniture and equipment. **Dione Sabelhaus** informed the board about the existing roof 4200 square feet that is above the restrooms are a different color and in some places are rusting. She is asking permission to hire someone to repair and paint the existing roof.
- A motion was made by **Lorraine Bertrand** and seconded by **Bobby Palermo** to allow up to \$1,000.00 to repair and paint the roof, **passed unanimously**.

Marketing Director Report: Dione Sabelhaus

- I will attend TravelSouth Domestic in Myrtle Beach, SC. on February 23 – 27 with Anne with Southwest Lake Charles CVB to promote Jeff Davis Parish.
- Louisiana Tourism by the numbers in 2017 were visitors 47.1 million, \$17.5 billion generated in domestic and international visitors, 21.85 million hotel room nights sold, over 14.3 million total passengers arrived and

**JEFF DAVIS PARISH TOURIST COMMISSION
MINUTES OF MEETING
DATE: April 9, 2019**

The meeting was opened, and the following attendance was noted:

Name	Representing	Present	Absent
Ryan Kitchen, Chairman	Jennings	x	
Lorraine Bertrand, Vice-Chairman	Elton		x
John Marceaux, Secretary/Treasurer	Lake Arthur	x	
Bobby Palermo	Lake Arthur		x
Ronnie Petree	Welsh		x
Kathleen LeBlanc	Lake Arthur	X	
Becky Hudson	Welsh	X	
Marion "Butch" Fox, Executive Director	Director	X	
Dione Sabelhaus, Marketing Director	Marketing Director	X	

Guest Present: n/a

Call to Order: Ryan kitchen called the meeting to order at 8:04am, **Becky Hudson** led the prayer and pledge.

Approval of Agenda ~ A motion was made by **Becky Hudson** and seconded by **Kathleen LeBlanc** to, passed unanimously to approve the April agenda.

Approval of Minutes ~ a motion was made by **John Marceaux**, seconded by **Becky Hudson** and passed unanimously to approve the minutes of **February 5, 2019**.

Approval of Financials ~ a motion was made by **Becky Hudson** to approve **January and February 2019** financial report seconded by **Kathleen LeBlanc**, passed unanimously.

Public Comments: n/a

CEO/President report, Marion Fox

- A bill in legislation 339 is to look for parity in the tax code across the state. In the tax code for Louisiana one room or more is the definition of a hotel and in our legislation, it says two rooms or more, this is to include AB& B's. We are asking for one room or more. Another bill that might come up in legislation, Fire Marshall's wants AB&B's to provide insurance on their buildings.
- Gator Chateau updates ~ Insurance for the Gator Chateau is \$7000 total. We applied for a grant with The Zigler Foundation to help complete the inside of the new building. May 16, 2019 is the grand opening and ribbon cutting for the new building. The Lt. Governor will attend the event along with other local officials.

Marketing Director Report: Dione Sabelhaus

- I attended TravelSouth Domestic in Myrtle Beach, SC. on February 23 – 27 with Anne with Southwest Lake Charles CVB meet with 52 tour operators. Go West Tours and Heritage Tours that Anne and I have meet with over the last several years have now booked several tours with us.
- Crawfish Tours are doing very well. As of right now we booked 20 tours with 10 new schools this season. We have a lot of individuals interested in the tours, so we add them to existing tours.